



University Libraries Special Collections & University Archives

Russell E. McClure Papers

Collection Summary

Title:	Russell E. McClure Papers
Call Number:	MS 78-09
Size:	12.0 linear feet
Acquisition:	Donated by Mrs. Russell E. (Joyce) McClure
Processed By:	LWI, 12-4-1978; Reprocessed by SMC, 7-19-1999; MN, 1-2009
Note:	None
Restrictions:	None

Literary Rights

Literary rights were not granted to Wichita State University. When permission is granted to examine the manuscripts, it is not an authorization to publish them. Manuscripts cannot be used for publication without regard for common law literary rights, copyright laws and the laws of libel. It is the responsibility of the researcher and his/her publisher to obtain permission to publish. Scholars and students who eventually plan to have their work published are urged to make inquiry regarding overall restrictions on publication before initial research.

Restrictions

None

Content Note

This collection covers the career of native Wichitan, Russell E. McClure, beginning in 1927 and ending with his death in 1974. The papers in the collection are grouped under three main headings: Employment, International City Managers Association, and General. Under these headings are various official documents, speeches, reports, correspondence, and photographs which relate to McClure's managerial service in municipal government.

Detailed Description: Series Listing

Series 1	Box 1-Box 3 FF5	Employment, 1927-1952
Series 2	Box 3 FF 6-Box 6 FF2	Employment, 1953-1962

Series 3	Box 6 FF 3-Box 12 FF10	Employment, May 1962-May 1974
Series 4	Box 13-Box 19	International City Managers' Association
Series 5	Box 20-Box 23	General

Detailed Description: Box and Folder Listing

Series 1 – Employment, 1927-1952

Box 1	FF 1	Kansas Gas & Electric Co. -- Wichita, KS, 1927-1931
Box 1	FF 2	Executive Secretary, Wichita Independent Business Men's Association -- Wichita, KS, 1931-1941
Box 1	FF 3	City Manager -- Wichita, KS, July 1941-March 1948
Box 1	FF 4	American Society of Planning Officials
Box 1	FF 5	Annual Report, 1947
Box 1	FF 6	Budget
Box 1	FF 7	City Publications
Box 1	FF 8	Comprehensive Plan for Wichita, 1946
Box 1	FF 9	Employee Organizations
Box 1	FF 10	Licensing of Card Tables
Box 1	FF 11	Major Accomplishments During War Period
Box 1	FF 12	Personnel
Box 1	FF 13	Reports of the City Manager
Box 1	FF 14	Resignation as City Manager
Box 1	FF 15	Wall, Hugo -- University of Wichita
Box 1	FF 16	Administrative Assistants
Box 1	FF 17	All-Dayton Committee
Box 1	FF 18	City Charter
Box 1	FF 19	Commission-Manager Plan in Dayton
Box 2	FF 1	Decisive Action -- A Summary of Accomplishments, 1948-1952
Box 2	FF 2	Dedication Program

Box 2	FF 3	Directories -- Municipal Departments, Officials, and Information
Box 2	FF 4	Highlights of Accomplishments of Dayton City Government, 1948-1952
Box 2	FF 5	Income Tax -- Municipal
Box 2	FF 6	Information Centers in City Halls
Box 2	FF 7	In-Service Training -- Expenditure of Public Funds
Box 2	FF 8	Miscellaneous
Box 2	FF 9	Monthly Progress Reports, 1950
Box 2	FF 10	Monthly Progress Reports, 1951
Box 2	FF 11	Monthly Progress Reports, 1952
Box 2	FF 12	Office of Administrative Management -- Proposed
Box 2	FF 13	Office Procedure Manual -- City Manager
Box 2	FF 14	Organization Charts
Box 3	FF 1	Personnel
Box 3	FF 2	Race Relations
Box 3	FF 3	Reports
Box 3	FF 4	Resignation as City Manager
Box 3	FF 5	Taxes in Montgomery County

Series 2 – Employment, 1953-1962

Box 3	FF 6	Management Consultant, Air Material Command of the US Air Force -- Dayton, OH, Jan.-June 1953
Box 3	FF 7	Bonds -- Sales
Box 3	FF 8	Budget
Box 3	FF 9	Central Service Center Study
Box 3	FF 10	City Charter
Box 3	FF 11	Comprehensive Plan for Corpus Christi, 1953
Box 3	FF 12	Dedication Programs
Box 3	FF 13	Economies in Municipal Operations -- Quarterly Allotments, Task Forces, Administrative Reports, etc.

Box 3	FF 14	Five Year Permanent Improvement Program
Box 4	FF 1	German Study Tour, 1957
Box 4	FF 2	In-Service Training
Box 4	FF 3	International Union of Local Authorities
Box 4	FF 4	Joyce (Mrs. Russell) McClure
Box 4	FF 5	Miscellaneous
Box 4	FF 6	Monthly Progress Reports
Box 4	FF 7	Office of Administrative Management
Box 4	FF 8	Open House at City Hall, 1953
Box 4	FF 9	Organization Charts
Box 4	FF 10	Personnel -- Policies and Procedures
Box 4	FF 11	Personnel -- Sketches and Schedules, 1957
Box 4	FF 12	Publicity -- General
Box 4	FF 13	Resignation as City Manager
Box 4	FF 14	Water
Box 4	FF 15	General Manager, Khuzestan Development Service, Iran
Box 4	FF 16	Development and Resources Corporation
Box 4	FF 17	Dez Project
Box 4	FF 18	Housing and Community Development
Box 4	FF 19	International Union of Local Authorities -- XIV Congress, Berlin 1959
Box 4	FF 20	Khuzestan Regional Development Projects -- Data Sheets
Box 5	FF 1	Monthly Reports
Box 5	FF 2	Office of Information
Box 5	FF 3	Organization Chart and Notes
Box 5	FF 4	Plan Organization of Iran
Box 5	FF 5	Publicity
Box 5	FF 6	Quarterly Reports

Box 5	FF 7	Report to Plan Organization, 1959
Box 5	FF 8	Resignation as General Manager
Box 5	FF 9	Staff Conferences
Box 6	FF 1	Executive Vice President, Greater Downtown Wichita -- Wichita KS, July 1960-May 1962
Box 6	FF 2	Image Survey of Greater Downtown Wichita

Series 3 – Employment, May 1962-May 1974

Box 6	FF 3	City Manager -- Wichita, KS, May 1962-Sept. 1968
Box 6	FF 4	Annual Reports, 1962-1964
Box 6	FF 5	Annual Reports, 1965-1967
Box 6	FF 7	Budget
Box 6	FF 8	Commission -- Manager Controversy, 1967
Box 6	FF 9	Employee Organizations
Box 6	FF 10	Fiftieth Anniversary of Commission-Manager Government in Wichita, 1967
Box 6	FF 11	German Study Tour, 1965 -- Correspondence Prior to Departure
Box 6	FF 12	German Study Tour, 1965 -- Correspondence During Tour
Box 6	FF 13	German Study Tour, 1965 -- Correspondence Following Return
Box 6	FF 14	German Study Tour, 1965 -- Itineraries and General Information
Box 7	FF 1	German Study Tour, 1965 -- Orin F. Nolting, Correspondence and Reports
Box 7	FF 2	German Study Tour, 1965 -- Publicity
Box 7	FF 3	German Study Tour, 1965 -- Report Given at WSU Awards Dinner, Nov. 30, 1965
Box 7	FF 4	Goals for Wichita, 1962-1968
Box 7	FF 5	Memos to Department Heads
Box 7	FF 6	Miscellaneous
Box 7	FF 7	Public Relations
Box 7	FF 8	Total Action Program
Box 7	FF 9	Twenty-fifth Anniversary of Service in Wichita, 1966

Box 7	FF 10	Urban Policy Conferences -- Brookings Institution
Box 7	FF 11	First Wichita Urban Policy Conference
Box 7	FF 12	Wall, Hugo -- "Functions of Management"
Box 8	FF 1	Deputy City Manager of Urban Affairs -- Wichita, KS, Sept. 1968-March 1972
Box 8	FF 2	Administration Policies and Procedures
Box 8	FF 3	Annual Reports, 1968-1972
Box 8	FF 4	Century II -- Economic Effect
Box 8	FF 5	Childs, Richard S.
Box 8	FF 6	City Commissioners Handbook, 1971
Box 8	FF 7	Department of Community Development
Box 8	FF 8	Directories
Box 8	FF 9	Goals for Wichita, 1968-1972
Box 8	FF 10	Housing
Box 8	FF 11	Listing of Files
Box 8	FF 12	Miscellaneous
Box 8	FF 13	Model Cities
Box 8	FF 14	Ombudsman
Box 8	FF 15	Retirement of McClure, 1972
Box 9	FF 1	South Central Kansas Regional Council of Governments
Box 9	FF 2	South Central Kansas Regional Council of Governments
Box 9	FF 3	South Central Kansas Regional Council of Governments
Box 9	FF 4	National Service to Regional Councils
Box 9	FF 5	Technology Application Program
Box 9	FF 6	Toward a Social Report
Box 9	FF 7	Affirmative Action Program -- Wichita
Box 9	FF 8	Budget -- City of Wichita
Box 9	FF 9	Budget -- Kiwanis Club, Wichita

Box 10	FF 1	Center for Urban Studies -- WSU
Box 10	FF 2	City Commission Communications and Index -- Wichita
Box 10	FF 3	Community Development Corporation -- Corpus Christi
Box 10	FF 4	Community Development Corporation -- Corpus Christi
Box 10	FF 5	Community Development Corporation -- Corpus Christi
Box 10	FF 6	Community Development Corporation Agreement
Box 11	FF 1	Community Development Statement, 1973
Box 11	FF 2	Community Goals Implementation Committee - Wichita
Box 11	FF 3	Employee Organizations -- Wichita
Box 11	FF 4	Industrial Revenue Bonds -- Wichita
Box 11	FF 5	League of Kansas Municipalities -- Wichita
Box 11	FF 6	Menninger Foundation -- Wichita
Box 11	FF 7	National Science Foundation Intergovernmental Science Programs -- Wichita
Box 11	FF 8	National Science Foundation Intergovernmental Science Programs -- Wichita
Box 11	FF 9	News Copy by McClure -- Wichita Eagle and Beacon
Box 11	FF 10	"Planning with People" Poster -- Wichita
Box 11	FF 11	Public Building Commission -- Wichita
Box 11	FF 12	Agendas and Minutes
Box 12	FF 1	City Administrative Center
Box 12	FF 2	Crestview Country Club
Box 12	FF 3	Financial Report, 1973
Box 12	FF 4	Fourth National Bank Building
Box 12	FF 5	Fourth National Bank Building
Box 12	FF 6	Fourth National Bank Building
Box 12	FF 7	Fourth National Bank Building
Box 12	FF 8	Retirement Board -- Wichita
Box 12	FF 9	Statistics -- Wichita

Box 12 FF 10 Total Planning Concept -- Wichita

Series 4 – International City Managers' Association

Box 13 FF 1 ICMA Awards

Box 13 FF 2 Application for Clarence Ridley In-Service Training Award

Box 13 FF 3 ICMA Conferences

Box 13 FF 4 42nd Annual Conference, Banff, 1956

Box 13 FF 5 ICMA Continuing Education Service

Box 13 FF 6 ICMA Executive Board

Box 13 FF 7 ICMA Executive Board

Box 13 FF 8 ICMA Institute for Training in Municipal Administration

Box 13 FF 9 Five Course Management Certificate

Box 14 FF 1 Local Planning Administration (Lesson) -- Corpus Christi, 1956

Box 14 FF 2 Local Planning Administration (lessons) -- Dayton, OH, 1952

Box 14 FF 3 Local Planning Administration (Lessons) -- Wichita, 1964

Box 14 FF 4 Management Practices for Smaller Cities

Box 14 FF 5 Managing the Modern City (Final Exams) -- Corpus Christi, 1973

Box 14 FF 6 Managing the Modern City (Lessons) -- Corpus Christi, 1973

Box 14 FF 7 Managing the Modern City (Miscellaneous) -- Corpus Christi, 1972-1973

Box 15 FF 1 Managing the Modern City -- ICMA Correspondence

Box 15 FF 2 Managing the Modern City -- Instructor's Materials

Box 15 FF 3 Managing the Modern City (Final Exams) -- Wichita, 1973

Box 15 FF 4 Managing the Modern City (Lessons) -- Wichita, 1972- 1973

Box 15 FF 5 Managing the Modern City (Miscellaneous) -- Wichita, 1972 - 1973

Box 15 FF 6 Municipal Finance Administration (Lessons) -- Corpus Christi, 1957

Box 15 FF 7 Municipal Finance Administration (Lessons) -- Wichita, 1963 - 1964

Box 16 FF 1 Municipal Fire Administration (Lessons) -- Corpus Christi, 1957

Box 16 FF 2 Municipal Fire Administration (Lessons) -- Dayton, 1952

Box 16	FF 3	Municipal Personnel Administration (Lessons) -- Corpus Christi, 1955
Box 16	FF 4	Municipal Personnel Administration (Lessons) -- Wichita 1943
Box 16	FF 5	Municipal Personnel Administration (Lessons) Wichita, 1964
Box 17	FF 1	Municipal Police Administration (Lessons) -- Corpus Christi, 1958
Box 17	FF 2	Municipal Police Administration (Lessons) -- Dayton, 1949
Box 17	FF 3	Municipal Police Administration (Study Guide)
Box 17	FF 4	Municipal Public Relations (Study Guide)
Box 17	FF 5	Municipal Public Works Administration (Lessons) -- Corpus Christi, 1957
Box 18	FF 1	Municipal Public Works Administration (lessons) -- Dayton, 1950
Box 18	FF 2	Municipal Public Works Administration (Final Exams) -- Wichita, 1965
Box 18	FF 3	Municipal Public Works Administration (Lesson Quizzes) -- Wichita, 1965
Box 18	FF 4	Police Supervision (Lessons)
Box 18	FF 5	Public Contact Relations (Lessons)
Box 18	FF 6	Technique of Municipal Administration (Lessons) -- Corpus Christi, 1954
Box 18	FF 7	Technique of Municipal Administration (Lessons) -- Dayton, 1949
Box 19	FF 1	Technique of Municipal Administration, Course II, (Lessons) -- Dayton, 1949-1950
Box 19	FF 2	Technique of Municipal Administration (Lessons) -- Dayton, 1952
Box 19	FF 3	Technique of Municipal Administration (Lessons) -- Wichita, 1962-1963
Box 19	FF 4	ICMA Miscellaneous Correspondence
Box 19	FF 5	ICMA Speeches
Box 19	FF 6	ICMA Urban Data Service

Series 5 – General

Box 20	FF 1	Certificates
Box 20	FF 2	Miscellaneous Ideas
Box 20	FF 3	Photographs, 1941-1948 (Wichita)
Box 20	FF 4	Photographs, 1948-1952 (Dayton)
Box 20	FF 5	Photographs, 1953-1958 (Corpus Christi)

Box 20	FF 6	Photographs, 1958-1960 (Iran)
Box 20	FF 7	Photographs, 1962-1972 (Wichita)
Box 20	FF 8	Photographs -- German Study Tour, 1965
Box 20	FF 9	Photographs -- ICMA Conferences
Box 21	FF 1	Published articles by or about McClure, 1941-1948
Box 21	FF 2	Published articles by or about McClure, 1949-1953
Box 21	FF 3	Published articles by or about McClure, 1954-1958
Box 21	FF 4	Published articles by or about McClure, 1962-1972
Box 21	FF 5	Resumes
Box 21	FF 6	Speech Ideas and Notes
Box 21	FF 7	Speeches by McClure, 1942-1944
Box 21	FF 8	Speeches by McClure, 1945-1962
Box 21	FF 9	Speeches by McClure, 1963-1972
Box 22	FF 1	Image with Jack H. Greene
Box 22		Life Member of the Wichita Business Men's Association Certificate, June 6, 1962
Box 22		Wichita Public Building Commission Appointment Certificate, September 1, 1975
Box 22		Brookings Institute for Advanced Study Certificates -- 5. May 25, 1966; May 31, 1967; June 5, 1968; June 4, 1970; July 21, 1971
Box 22		Code of City Management approved by International City Management Association
Box 22		Notebook: Model Cities Management Series; Wichita, 1971
Box 22		International City Management Association plaque. September 23, 1970
Box 22		Medallion from Germany
Box 22		Gavel
Box 23		Plaque -- City Manager Emeritus 22 March 1972
Box 23		Certificate -- International City Management Association Distinguished Service Award, 20 September 1972
Box 23		Plaque -- International City Management Association Clarence E. Riley In-Service Training Award, 12 October 1969

Oversized	International Association City Managers Conference in Hollywood, Florida, November 24, 1941
Oversized	American Municipal Association Conference in Chicago. November 16, 1945
Oversized	International Association City Managers Conference at Mackinac Island, Michigan, September 12-16, 1948

For information, please contact us at:

Special Collections and University Archives
Wichita State University Libraries
1845 Fairmount, Wichita, KS 67260-0068

Web site: <http://specialcollections.wichita.edu>

E-mail: specialcollections@wichita.edu

Telephone: 316-978-3590